

AGREEMENT OF COOPERATION
BETWEEN
ASSOCIATION LEONARD DE VINCI
(PARIS LA DEFENSE, FRANCE)
AND
CHITKARA UNIVERSITY
(INDIA)

Chitkara University, hereinafter referred to as "ChitkaraU", located at Rapjura, Punjab, India represented by **Dr. Ashok K. Chitkara, Chancellor** and Association Léonard de Vinci, hereinafter referred to as "ALDV", located at 12 avenue Léonard de Vinci, Paris la Défense, France, represented by **PASCAL BROUAYE, Executive Director**, in recognition of their common interest in developing bilateral relations and convinced that cooperation between universities contributes to cultural enrichment, scientific progress, and the consolidation of friendship between countries, agree to establish the following Agreement of Cooperation.

I. GENERAL STATEMENT

This Agreement of Cooperation will promote activities in the following principal areas:

- Exchange of students
- Exchange of faculty, academic and non-academic staff
- Collaborative research, instructional and cultural programs, including execution of activities of mutual interest.

All activities developed under the auspices of this Agreement will respect and conform to the corresponding norms, traditions, and regulations of each University.

II. STUDENT EXCHANGE

1) DURATION OF EXCHANGES

Each institution agrees to exchange individual students for a semester or an academic year, ideally on a one-for-one basis.

2) NUMBER OF STUDENTS TO BE EXCHANGED

The number of qualified students to be exchanged will be determined by mutual agreement between the two institutions. The current number is up to 4 students per semester from each institution. Each institution will notify the names of recommended students at least three months prior to the intended commencement of the exchange period.

3) **STUDENT PROGRAM FEES/BENEFITS AT HOST INSTITUTION**

Each student will pay his or her regular tuition and fees to the home institution only and will receive these benefits from the host institution. Additional fees for special programs, any incidental fees, travel, housing, and meal cost will be the responsibility of the exchange student. The host institution agrees to arrange accommodation in the residence halls or assist in finding appropriate off-campus accommodations.

4) **DOCUMENTS**

The host institution will provide all necessary documents for visa purposes after receiving all required documentation on a timely manner. Students will be responsible for obtaining visas once they are in possession of these documents.

5) **VACATION PERIODS**

The individual student will be responsible for his or her own housing and meal arrangements and costs during vacation periods.

6) **INSURANCE**

Each participant must purchase the medical/health insurance required by the host or receiving institution. Each participant will pay for his/her own health and accident insurance. The student must pay whatever medical/health insurance costs may not be covered by insurance. The host university will not be responsible for exchange students' voluntary participation in extracurricular activities.

7) **DEPENDENTS**

The obligations of each institution under this agreement are limited to the exchange of students and do not extend to spouses or dependents. Expenses of accompanying spouses and dependents are the responsibility of the exchange student.

8) **STUDENT ELIGIBILITY**

It is understood that both institutions will strive to designate only well qualified students for participation in the programme and that academic backgrounds will be provided to the host institution. Students must meet language proficiency requirements as established by the host institution (a B2 level in the language of instruction is usually necessary).

9) **BALANCING THE EXCHANGE**

Parity in numbers of exchange students is the objective of the agreement. However, each party should be prepared to consider a disparity in any given semester or year during the period of the agreement. Any imbalances shall be revised by the Exchange Coordinators of each institution and resolved by the end of the period of agreement.

10) **ACADEMIC STATUS OF STUDENTS**

All students will remain enrolled as regular degree candidates at the home institution and will generally not be enrolled as candidates for degrees at the host institution, unless specifically agreed upon. Credits toward the student's degree are to be awarded by the home institution. Students are expected to maintain the equivalent of a full course load at the host institution (30 ECTS in France). Students enrolled in the host institution will be subject to the same rules and regulations as local students.

Credits obtained at the host institution will be transferred back to the home institution as part of the student's degree requirements.

11) EXCHANGE COORDINATOR

Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange including the counseling of the exchange participants on demand.

III. EXCHANGE OF FACULTY, ACADEMIC STAFF and NON-ACADEMIC STAFF

The parties agree that, faculty members of the partner institution may be invited for short-term teaching and research assignments. Assignments by semester or academic year are possible, however. Payment for teaching may be made by the home institutions. The sending institution will take care of travel costs while the receiving institution will take care of hotel and food.

Both institutions also agree to encourage and facilitate the exchange of non-academic staff (salaries will always be paid by the home institution, while the host institution may take care of the accommodation).

The persons on exchange and/or their home institution will take responsibility for any additional financial support of the exchange, such as aid for travel expenses and insurance, including those of their partner and/or dependents, unless the home institution expresses a different policy regarding financial support. The host university will not be responsible for the faculty or staff's voluntary participation in extracurricular activities.

IV. ADDITIONAL ACTIVITIES

All additional cooperative activities - especially in research, administration, and service - are to be handled in a corresponding way. Situations not otherwise specified herein may be separately negotiated.

V. RESOLUTION OF CONFLICTS

This agreement is based on the common trust and good faith of the parties. In case of disputes, the parties shall make their best efforts to obtain an amicable resolution. In case that the parties do not reach a resolution through bilateral talks, they shall submit their disputes to the courts of Paris, if the situation that initiates the courts' intervention mentioned above arises in France. If the situation arises in India, the courts of India will be competent. The relationship that links them, arising from the present contract, shall be governed by French or Indian laws depending on the place where the present Convention is effectively performed.

VI. DURATION

- 1) This Agreement is established for a period of five years, effective on the date of signing.
- 2) In order to enhance the efficacy of their cooperative activities, ChitkaraU and ALDV agree that it should be possible to amend this Cooperative Agreement by means of mutually agreed upon additional written clauses.
- 3) At the end of the five year period, the outcomes of the cooperation should be assessed and the agreement will be renewed for an additional five years, unless ChitkaraU or ALDV provides written notification of a decision of non-renewal no later than 60 days prior to the expiration date. Termination of this agreement shall not affect activities already in progress.

This Agreement of Cooperation has been signed in two (2) versions in English, both equally valid, and of which each university has taken one. Each university may accompany the signed Agreement with a translated version for internal reference purposes, always recognizing the English version as having legal authority.

Date:
5.01.2021



Pascal Brouaye
Executive Director

ASSOCIATION LEONARD DE VINCI

Date: 5.01.2021



Ms. Sangeet Jaura
Pro-Vice Chancellor (International)

CHITKARA UNIVERSITY